**Board of Directors Code of Conduct and Code of Ethics**

**Policy:**

The success of the Society depends not only on the competence of its Board Members, but upon its reputation for honesty, integrity and lack of bias in conducting its affairs. The Society has developed standards of conduct relating to appropriate ethical and professional behavior.

Codes of conduct and ethics are sets of rules outlining the responsibilities of proper practices for the Society. Decisions, procedures and systems are guided by these standards, principles and values.

The main objective of this policy is to further promote a higher standard of practice within the Society.

**Procedure:**

**Code of Conduct**

* Maintain respect and loyalty to the Society, its members and the community, and the Society’s programs and services;
* Uphold, with integrity, the relation of trust and confidence while serving in the appointed position;
* Protect confidential information and refrain from disclosing any portion thereof, except in the manner and to the extent authorized;
* Report all information to the Executive Director and/or the Board Chair that could lead to legal, community, or program and service issues regarding the Society;
* Avoid conflicts of interest with regards to one’s role in Society decisions;
* Be available to perform public relations duties, as requested by the Board Chair, to support the work of the Society and its programs and services;
* Show courtesy, cooperation and a positive attitude with other Board members, seek consensus, agree to respect the opinions of others, and support the final decision of the Board;
* Advocate on behalf of collective opinions and decisions of the Society and the Board of Directors;
* When acting as a Director, individuals must represent loyalty, without conflict, to the interests of the Society.
* Should it be determined that a Director of the Board has not complied with a standard of conduct or has failed in fulfilling his/her duties, the Chair of the Board, in consultation with the Executive Committee and/or the Board of Directors, may request the individual be required to leave the Board.

**Code of Ethics**

Each Director will adopt the following principles of the Society’s professional Code of Ethics:

* Commitment to serving the Society, and fulfilling duties as Director to the best of your abilities;
* Commitment to representing, supporting, and promoting the Society’s programs and services to the community, and advancing the Society’s vision and mission through participation;
* Commitment to working with the Board of Directors and Executive Director in a positive and collaborative manner;
* Commitment to participating as a member of the Board of Directors, and understanding the responsibility to remain knowledgeable of issues that affect the sector and the Society;
* Commitment to maintaining high professional standards, safeguarding confidentiality, and performing the roles and responsibilities with intelligence, commitment, and enthusiasm.

In addition to the above, the Directors will comply with the Society By-Laws and the Societies Act.

Motion to approve the policy: