

**150 Time Immemorial Grant Program  
Budget Reporting**

- Budgets should be reasonable and appropriate to the scale of your project. Only include revenues and expenses which relate to the specific project as described in your application.
- As suggested by this example, your budget presentation may be simple, however it should itemize expenses with enough detail so that it provides a financial ‘picture’ of your project.
- Projects are eligible for up to 80% of eligible project costs, up to the maximum for each stream, with the applicant contributing 20% of the project costs. The applicant’s contribution can be a combination of cash and in-kind.
- In-kind contributions are acceptable but may not exceed 20% of the total project costs. In-kind revenues must be matched with in-kind expenses. Please explain the in-kind revenues.
- Total Expenses must be matched with total revenues – the budget projection must be balanced.
- Do not include GST in your expenses.
- Please add notes to your budget to explain your figures. Examples, note which revenues are confirmed or projected, and note which expenses are based on quotations and which are estimates.
- Please describe in the notes if your project is scalable or can be accomplished in independent phases. You may wish to prepare a master budget for the entire project and separate budget breakdowns for each of the phases.
- See the program guide for more details.

**EXAMPLE**

**Project Name; Organization; Contact Person; Project Title**

<b>EXPENDITURES</b>			
	<b>ITEM</b>	<b>AMOUNT</b>	<b>NOTES</b>
Project Expenses			
Other Expenses			
In-Kind			
<b>TOTAL PROJECT COSTS</b>			
<b>REVENUE</b>			
Applicant Contributions			
Other Sources of Revenues			
In-Kind			
150 TIGP Request			
<b>SUBTOTAL</b>			
<b>TOTAL PROJECT COSTS</b>			