150 Time Immemorial Grant Program Summary

Heritage BC

1. Objectives of the program

The *150 Time Immemorial* grant program aims to advance reconciliation and learning; promote a diverse and inclusive society including honouring underrepresented and marginalized communities in our history (Indigenous people, black people, and people of color (IBPOC), members of the LGBTQ2S+ community, people with disabilities, and women), and support resiliency into the next 150 years.

Projects funded through this program will meet at least one of the objectives listed above. They will raise cultural awareness, educate people about our colonial past and its ongoing impacts, advance reconciliation, and promote inclusivity and diversity as a foundational aspect of British Columbia's (B.C.) future. They will also recognize the diversity that contributes to B.C.'s vibrant social and economic fabric, promote intergenerational transfer of knowledge, skills, and stories, strengthen community dialogue and cross-cultural understanding, and support a vision for a resilient, dynamic and equitable future.

Types of projects fall into three categories:

1) Cultural Heritage Infrastructure
2) Cultural Heritage Awareness
3) Community and Heritage Planning

For more detail, please refer to section 4 – Project streams.

Partnership applications among Indigenous communities, marginalized groups, local governments, and/or not-for-profit organizations may be given priority.

2. Eligible applicants

Eligible applicants include:

- A local government established by or under British Columbia statute that is either:
  - An incorporated municipality, including a resort municipality;
  - A regional district; or
  - A community improvement district.
- An Indigenous government or organization that is:
  - A BC First Nations Band or Tribal Council;
  - An Indigenous development corporation;
  - A First Nation, Inuit or Métis government that is established by or under legislation whether federal or provincial that incorporates a governance structure; or

- o A not-for-profit society registered in B.C. in good standing and governed by Indigenous people (at least 51% of directors identify as Indigenous)

- A not-for-profit organization that is:
    - o Incorporated as a not-for-profit corporation or society formed under an Act of Canada or the Province of BC and in good standing;
    - o Operating primarily for community benefit, and a provider of programs that benefit the community and not solely its members' interest; and
    - o Governed by a board of volunteers and has a broadly-based voting membership that is open to anyone in the community without restriction and that welcomes diverse voices.

- A community contribution company or social enterprise registered in Canada and operating in BC, which was created to fulfill a mandate that is:
    - o Operating primarily for community benefit, and a provider of programs that benefit the community and not solely its members' interests.

Eligible applicants are encouraged to submit applications in partnership with, another local government, Indigenous government or organization, marginalized community, a not-for-profit organization, community contribution company, or social enterprise provided that letters of commitment from all partnering organizations are included in the application.

All grant recipients must operate in British Columbia and have a mailing address in BC.

3. Ineligible applicants

Ineligible applicants include:

- Federal entities, including federal Crown Corporations;
- Applicants not operating within the Province of British Columbia;
- A political party, political action group or lobby group;
- A business corporation or other for-profit entity (except for community contribution companies or social enterprises described above);
- British Columbians applying as private citizens; and
- Schools and school districts.

Applicants unsure as to whether they meet the eligibility criteria should reach out to the organization in charge of administering the *150 Time Immemorial* grant program for further details.

4. Project streams

I. Cultural Heritage Infrastructure Projects (up to $500K grants)

This stream will support shovel-ready projects to conserve, repair, rehabilitate or develop cultural heritage infrastructure that is valued and used by the diverse communities where it is situated. Projects

should contribute to creating places and spaces that provide opportunities to foster and strengthen community dialogue and cross-cultural understanding.

Projects approved under this stream will focus on historic places and structures (e.g., heritage structures, cultural heritage sites, cultural heritage landscapes, and trails) that achieve at least one of the following:

- Support the safeguarding, revitalizing and transmission of oral history, cultural heritage knowledge, traditions, practices, and/or craftsmanship;
- Provide spaces for diverse communities to protect, learn about, share, and revitalize various aspects of their cultural heritage; and/or
- House and safeguard cultural heritage materials, archival documents, and belongings, and fulfil an educational mandate.

Projects focused on the conservation, repair, and rehabilitation of existing historic places and structures will be done in accordance with the *Standards and Guidelines for the Conservation of Historic Places in Canada*.

Eligible projects include:
- Repair and rehabilitation of, and development of public access to, historic places;
- Repair and rehabilitation of spaces that contain public archives and/or collections associated with historic places;
- Repair, rehabilitation, and new construction of infrastructure that supports public access to stories from communities historically underrepresented or absent from "mainstream" heritage narratives;
- Repair, rehabilitation, and new construction of infrastructure that supports public access to cultural materials, storytelling, and/or the transmission of community memory and traditional practice, craft, and trades;
- Projects to enhance accessibility to heritage places;
- Projects to protect and adapt existing heritage structures to be resilient from the impacts of climate change, and to ensure they are preserved for continued access.

Ineligible projects include:
- Projects that do not directly support the objectives of the Time Immemorial and BC 150+ program.
- Projects that do not take place entirely in BC.
- Projects that do not support public access
- Projects that are primarily performing arts focused.
- Work that could be considered regular (e.g., annual) maintenance.
- Projects focused on the care and preservation of artefacts.

II. Cultural Heritage Awareness Projects (up to $50K grants)

This stream will support projects focused on historical and contemporary research, examining the legacy of colonialism in "mainstream" heritage narratives, and bringing to the forefront supressed, untold, or forgotten stories from underrepresented or marginalized groups (i.e., IBPOC, LGBTQ2S+, people with disabilities and women) - from the dark and challenging to the stories of hope and resilience - to build a more complete and balanced story of BC.

This stream will also support projects focused on a vision of an open, diverse, inclusive, and resilient BC for the next 150 years and beyond.

Projects approved under this stream will focus on building documentation, interpretation and disseminating resources for British Columbians and visitors to learn about the diverse stories and histories that make up the complex fabric of BC. These projects will increase public understanding, appreciation, and education of specific existing community heritage resources, cultural landscapes, and the celebration of intangible cultural heritage, such as oral histories and cultural practices.

Eligible projects include:
- Projects that support engagement, outreach, and dialogue with diverse communities for the purposes of informing the development of educational resources
- Projects focused on the development of interpretive strategies or master plans
- Primary and secondary research, including archival and document research, interviews, focus groups, and surveys
- Projects focused on the recording and documentation of intangible cultural heritage, including oral histories and place names
- Development and creation of exhibits
- Development and delivery of educational and interpretive programming
- Development of interpretive and educational materials

Ineligible projects include:
- Commissioning of artwork
- Visitor or audience surveys
- Marketing campaigns

III. Community & Heritage Planning Projects (up to $40K grants)

This stream will support projects focused on local communities working together to understand, inventory and document places, objects, and cultural traditions they value, and on plans and strategies that will incorporate this knowledge in plans to preserve heritage values for the benefit of the communities. These projects will contribute to expanding British Columbian's understanding of their collective heritage, including through magnifying voices of underrepresented or marginalized communities whose heritage has historically been left out of the "mainstream" narratives.

Projects under this stream will also focus on securing of professional services to conduct research and feasibility studies and produce documents to assist with getting cultural heritage infrastructure projects "shovel-ready". Projects under this category will provide for professional fees for heritage professionals, conservation architects, structural and civil engineers, for example, to inspect, evaluate and prepare surveys of condition. As well, this stream will provide for design services for repairs, alterations and new construction that is related to and supports heritage work in connection with the categories of work described above.

Eligible projects include:
- Development and/or implementation of community engagement strategies, workshops, or forums specifically related to planning projects described above
- Creation of community inventories
- Development of context studies
- Set-up of new heritage registers
- Development of municipal heritage strategies
- Inclusion of heritage content in official community plans
- Public heritage asset management plans
- Conservation management plans, including for publicly owned historic places
- Structural evaluations, assessments, or surveys
- Assessment of heritage significance, including facilitation of community involvement
- Accessibility audits, plans or strategies
- Feasibility studies
- Strategic and business plans
- Climate change mitigation plans
- Disaster preparedness plans

Ineligible projects include:
- Planning for privately-owned heritage property
- Professional services benefiting privately-owned heritage property

Appendix A – Program Details

5. **Key program rollout dates and project timelines**
   - [Announcement](#) of program: July 29, 2021
   - Application window opens: October 4, 2021
   - Application deadline: November 30, 2021
   - Review period: December 2021 to February 2022
   - Decisions: March to April 2022
   - Announcements of successful projects: May 2022
   - Approved projects must start before July 30, 2022.
   - Approved projects must be completed by July 30, 2024.

6. **Grant amounts**
   - One-time funding caps for projects will depend on the stream and will not exceed $500,000.
   - Program governance will retain flexibility to fund a small number of larger cost priority (flagship) projects.
   - Any actual costs that exceed the projected budget will be the responsibility of the applicant, including the remaining eligible project costs, ineligible project costs, cost overruns, etc.

7. **Cost-sharing requirements**
   - Projects are eligible for up to 80% of eligible project costs, up to the maximum for each stream, with the applicant contributing 20% of the project costs.
   - The applicant's contribution can be a combination of cash and in-kind.
   - In-kind contributions are acceptable but may not exceed 20% of the total project costs. In-kind contributions are materials or services that are donated to a project either by a third party or by the applicant and are essential to the project's success and would otherwise be purchased by the recipient.
   - Applicants that include cash contributions in their projected budgets must describe the sources of the incoming cash contributions and provide written confirmation that they are secured.
   - Letters of support confirming the cash or in-kind contributions must be provided as part of the project application.

8. **Eligible costs**
   Examples of eligible costs may include:
   - Approved costs incurred as of the date of the signed funding agreement
   - Honoraria and gifts for Indigenous Elders and Knowledge Keepers
   - Consultants and professional fees; architects, engineers, trades
   - Materials specifically required for conservation

- Travel, per diems, accommodation
- Costs associated with holding meeting costs (e.g., food, room rental, etc.)
- In-kind contributions as defined above

9. **Ineligible costs**

    Examples of ineligible costs may include:
- Any costs incurred prior to the signing of the funding agreement
- Purchase of land
- Purchase of motor vehicles
- Organizational operation costs
- Servicing or retiring debt
- Regular or routine repair and maintenance
- Marketing, promotional materials
- Fundraising activities
- GST

10. **Number of applications**
- Applicants can submit no more than one application per stream to a maximum of two streams.
- Each project will be evaluated on its own merits and an application does not guarantee funding.
- The grant funding is scalable, and projects may be funded partially. Where possible, describe your project in phases with supporting budget breakdowns.

11. **Ownership**
- Applicants must provide evidence of ownership of the property and/or infrastructure where the proposed project will take place.
- If an applicant is an agent for the owner, they must provide written confirmation of the owner's permission to carry out the work.
- If an applicant is not the owner nor the agent for the owner, they must have a long-term lease or agreement (five years or more) and provide written confirmation that the owner supports the proposed project.

12. **Crown land and regulatory obligations**
- Applicants are required to clearly identify whether the proposed project is to take place on private, federal, or provincial land.
- Notwithstanding 12, above, an applicant with a form of Crown Provincial tenure must still provide evidence that they have the relevant provincial department's authorisation to make their application. Additionally, applicants must indicate funded projects will have an enduring benefit for the public.

- Projects must meet all applicable federal and provincial environmental legislation and standards including consultation with Indigenous nations.
- It is the applicant's responsibility to obtain approvals and permits for projects that require permits or approvals from local, regional, or provincial government agencies. Applicants are required to include written confirmation that these approvals can be acquired before the start of the project.

13. Terms and conditions
- Successful applicants will be required to sign a contribution agreement that acknowledges their understanding of project benefits.
- Successful applicants will be required to provide proof of insurance naming Heritage BC and the Province of British Columbia for all funded projects.
- Successful applicants will need to provide a final report, upon project completion, detailing the outcomes achieved as they relate to the requirements of each stream.

14. Acknowledgement of funding
- The Province of BC will be acknowledged in all communication materials associated with the program.

Appendix C - Proposed application and evaluation criteria

1. Basic eligibility criteria

- Applicants must provide:
    - Proof the applicant meets eligibility criteria.
    - Confirmation the project will start by July 31, 2022.
    - Confirmation the project will be completed by July 31, 2024.
    - A detailed cost estimate and project workplan.
    - Confirmation the cost-sharing requirements are met, including written confirmation from other funders and suppliers contributing to the project.
    - A description of the project location and identification of whether it is on private, provincial, or federal land.

2. Basic project criteria

- Applications that meet the basic eligibility criteria also must:
    - Describe how project meets the intended outcomes of the 150 *Time Immemorial* grant program.
    - Describe how the project meets the specific objectives of the stream under which it was applied.
    - Articulate the main objectives of the project and the tangible outputs it intends to create.
    - Identify who will participate in the project, either as a partner or participant.
    - Discuss the benefits of the project for underrepresented or marginalized British Columbians or for all British Columbians.
    - Provide a detailed description of the project, its intended outcomes and identify the project team.
    - Identify risks associated with the project and mitigation strategies.
    - Contain a detailed and realistic workplan with proposed milestones.
    - Contain a detailed, realistic, and balanced budget.
    - Contain current estimates and quotes for goods and services identified in the workplan and budget.
    - Clearly identify other sources of funding to demonstrate meeting cost-sharing requirements and include related documents confirming the same.
    - Contain letters of support from partnering organizations, where applicable.
    - Include letter of support from the owner of the property and/or infrastructure if the applicant is not the owner.
    - Where appropriate, clearly identify which provincial or federal approvals are required to pursue the project and include documents confirming these approvals have been secured.

3. Stream-specific assessment criteria

- In addition to meeting 150 *Time Immemorial* basic eligibility and project criteria, applications submitted under the **Cultural Heritage Infrastructure** stream should:
    - Clearly demonstrate that the project can be completed within the program timelines.
    - Describe the heritage values associated with the proposed project where the project focuses on the repair and rehabilitation of existing heritage infrastructure.
    - Describe the proposed methodology employed to carry out the work defined in the workplan, including how the project will align with the *Standards and Guidelines for the Conservation of Historic Places in Canada*.
    - Where applicable, describe all engagement with Indigenous and non-Indigenous communities that has already occurred and plans for future engagement.
    - Where applicable, provide confirmation that the required approvals and permits from the local government, the Province of BC and/or the federal government have been or can be secured.
    - Describe how the project will benefit the broader community where the project is taking place, not just a small sub-set.
    - Describe the level of public access of the place once the project is completed.
    - Explain the extent to which the infrastructure project will support the safeguarding and transmission of cultural practices and knowledge and support programming that will expand BC's heritage narrative to be more inclusive and diverse and strengthen British Columbians' understanding of their shared history and identity.
    - Where applicable, describe how the project will help mitigate the impacts of climate change and safeguard the site and its collections for future generations.
    - Where applicable, for the conservation, repair, or rehabilitation of existing heritage places, identify the level of heritage protection and recognition at the federal, provincial, or municipal level under relevant legislation.

- In addition to meeting 150 *Time Immemorial* basic eligibility and project criteria, applications submitted under the **Cultural Heritage Awareness Projects** stream should:
    - Describe the proposed methodology to carry out the work defined in the workplan.
    - If the applicant intends to engage with cultural and underrepresented communities beyond their organization's mandate and typical constituency, describe how the project team will approach engagement with these diverse communities to ensure equitable relationships and positive outcomes. The applicant will include letters of support from partnering diverse communities stating their intention to participate in the project and the level of their participation and support

- In addition to meeting 150 *Time Immemorial* basic eligibility and project criteria, applications submitted under the **Community and Heritage Planning Projects** stream should:
    - Discuss the skillsets and expertise required to realise the project.
    - Describe the proposed methodology to carry out the work defined in the workplan.

- o If the applicant intends to work or partner with cultural and underrepresented communities beyond their organization's mandate, describe how the project team will approach engagement with these diverse communities to ensure equitable relationships and positive outcomes. Applicants will include letters of support from partnering diverse communities stating their intention to participate in the project.

4. **Other considerations for evaluation**

- Regional dispersion of projects will be assessed to maximize the geographic reach of the program.
- Project types will be taken into account to balance project diversity across the province.
- Preference may be given to:
  - o Projects based on partnerships among Indigenous communities, marginalized groups, local governments, and/or not-for-profit organizations.
  - o Projects led by and/or focused on celebrating or commemorating places and stories of underrepresented or marginalized groups (i.e., IBPOC, LGBTQ2S+, people with disabilities, and women) and expanding the narrative.
  - o Project focused on promoting inclusive cultural heritage planning and designed to amplify silent voices whose heritage values have been under-represented because of public heritage policy.
  - o Projects focused on supporting public education about British Columbia's people and places through time, including remembering the dark, difficult, challenging and even conflicting stories, honouring stories of resilience and transformation, and envisioning the next 150 years.
  - o Projects that document and/or disseminate aspects of BC's intangible cultural heritage (or living heritage) such as oral traditions, social practices, performing arts, rituals, festive events, knowledge, and practices concerning nature and the universe, or the knowledge and skills to produce traditional crafts.
  - o Projects that explore the impacts of climate change on cultural heritage resources and promote climate change adaptation.
  - o Projects focused on building or renovating physical spaces that can be used to share traditional knowledge, strengthen community dialogue, and promote cross-cultural awareness and understanding of the disparate meanings of heritage places.
  - o Projects that create a legacy for cultural heritage in the areas of building conservation, heritage interpretation and community planning.