Heritage BC

BC Heritage Awards 2023

Nominator's Preparation Worksheet

This form is intended help you prepare a nomination for the BC Heritage Awards 2023. It is not the official nomination form. Nominations must be submitted using our **online form**, which is located on our website along with additional information about the awards program.
Nominations open in January 2023.

If you have questions about the nominations process, please contact us.

Awards Worksheets by Category:

1. **Conservation**
   o **NEW!** Small but Mighty Conservation Award
2. **Planning and Management**
3. **Education, Communications, and Awareness**
4. **Volunteer** (2 categories)
   o Ruby Nobbs Distinguished Service
   o **NEW!** Outstanding Impact Volunteer
5. **Professional Achievement** (2 categories)
   o Lifetime Achievement
   o **NEW!** Emerging Heritage Professional
6. **Indigenous and Diverse Cultures: Reconciliation, Redress, and Expanded Recognition**

Basic Questionnaire:

Project Title:

Date Completed:

Name, Organizations and Contact Information for Nominee 1

Name, Organizations and Contact Information for Nominee 2 (if applicable)

Name, Organizations and Contact Information for Nominee 3 (if applicable)

Name, Organizations and Contact Information for Nominee 4 (if applicable)

Name, Organizations and Contact Information for Nominee 5 (if applicable)

Nomination Worksheet : Conservation

Recognizing best practices in the preservation, rehabilitation, and restoration of historic places.

Eligibility: Historic buildings and places, and cultural landscapes

NOTE TO NOMINATORS:
● Outside of your overview of the project (question 1), we encourage you to answer questions using brief bullet point sentences.
● Answering *Additional Considerations* questions is not mandatory, however providing answers where relevant will strengthen your nomination.

Questions:
1. Provide an overview of the heritage project. What was its goal and what was achieved? (paragraph, 200 words or less. This will be used on our website as the description of the nominee)

2. What are the site's heritage values (e.g. aesthetic, historic, scientific, cultural, social, or spiritual)?

3. How were Standards and Guidelines followed in your conservation work? (see pages 21 and 22)

Additional Considerations:
1. What communities or groups were impacted by this project? How were they consulted, involved, and included?

2. How were long-term social, cultural, and/or environmental sustainability and resilience achieved through this project?

3. If reconciliation was integrated into the project, how was it done?
If working with Indigenous partners, list relevant UNDRIP articles and/or TRC Calls to Action, and how they were met?
If the reconciliation was a response to harms done to non-Indigenous communities what actions were taken to address these harms?

4. Describe how the program was innovative, what were the impacts? To the community? To the sector?

Upload the Following Supporting Material:
● Before and after photographs
● Schematic plans or working drawings
● Relevant Written Reports: SoS, conservation plan, impact assessments, and other heritage reports

Indicate if you want to be considered for our new **Small But Mighty Conservation Award**:
 Recognizing heritage conservation in communities and organizations whose perseverance and dedication more than compensate for small budgets and few staff
Eligibility: You must meet at least one of the following criteria to be considered
☐ A Volunteer Run Organization
☐ Project budget was under $100,000
☐ Fewer than 3 full-time paid staff members
☐ Based in a community of under 50, 000 people

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Nomination Worksheet : Planning and Management

Recognizing best practices for the planning and management of heritage places through reports, studies, and plans, as well as ongoing maintenance, operations, and reprogramming.

Eligibility: Community Heritage Planning ; Cultural and heritage resource management ; Adaptable and compatible re-uses for continued-use, which may not include full conservation ; Planning initiatives for long-term conservation and maintenance plans, community plans, zoning or financial incentives

NOTE FOR NOMINATORS:
- Outside of your overview of the project (question 1), we encourage nominators to answer questions using brief bullet point sentences.
- Answering *Additional Considerations* questions is not mandatory, however providing answers where relevant will strengthen your nomination.

Questions:
1. Provide an overview of the heritage project. What was its goal and what was achieved? (paragraph, 200 words or less. This will be used on our website as the description of the nominee)

2. What communities or groups were impacted by this project? How were they consulted, involved and included?

3. How were long-term social, cultural, and/or environmental sustainability and resilience achieved through this project?

4. How were accessibility and the advancement of diversity and inclusion achieved through this project?

Additional Considerations:
1. If reconciliation was integrated into the project, how was it done?
   If working with Indigenous partners, list relevant UNDRIP articles and/or TRC Calls to Action, and how they were met?
   If the reconciliation was a response to harms done to non-Indigenous communities what actions were taken to address these harms?

2. Describe how the program was innovative, what were the impacts? To the community? To the sector?

Upload the Following Supporting Material:
- Relevant before and after photographs
- Electronic publications and reports: Conservation Plans, Community Plans

Nomination Worksheet : Education, Communications, and Awareness

Recognizing excellence in programming that advances the appreciation, understanding, and practice of tangible and intangible cultural heritage as it relates to places in BC.

Eligibility : Historic places, cultural heritage, tangible and intangible heritage ; Education or Interpretation through social media, publications, displays, exhibits, or other outputs, actions or initiatives that promote heritage.

NOTE FOR NOMINATORS:
- Outside of your overview of the project (question 1), we encourage nominators to answer questions using brief bullet point sentences.
- Answering *Additional Considerations* questions is not mandatory, however providing answers where relevant will strengthen your nomination.

Questions:
1. Provide an overview of the program. What was its goal and what was achieved?
   (paragraph, 200 words or less. This will be used on our website as the description of the nominee)

2. How did this broaden or challenge the public's perceptions of heritage?

3. Who were/are impacted through this programming and how?

Additional Considerations:
1. If reconciliation was integrated into the project, how was it done?
   If working with Indigenous partners, list relevant UNDRIP articles and/or TRC Calls to Action, and how they were met?
   If the reconciliation was a response to harms done to non-Indigenous communities what actions were taken to address these harms?

2. Describe how the program was innovative, what were the impacts? To the community? To the sector?

Upload the Following Supporting Material:
- Electronic copies of publications
- Digital materials such as websites, interactive displays, or copies of exhibit boards
- Relevant photographs of events, or other visuals
- Impact statements from community members

Nomination Worksheet : Volunteer

Ruby Nobbs Distinguished Service: Recognizing volunteers who have made a life-long commitment, and who have shaped heritage in their communities through significant contributions and leadership.

NEW! **Outstanding Impact Volunteer:** Recognizing volunteers who have demonstrated dedication above and beyond to make a specific program, project, or initiative a reality.

Eligibility: Must be nominated for work accomplished in a **volunteer** capacity

NOTE FOR NOMINATORS:
- Outside of your overview of the project (question 1), we encourage you to answer questions using brief bullet point sentences.

Questions:
1. Provide an overview of the individual's work and leadership and/or dedication in heritage. (paragraph, 200 words or less. This will be used on our website as the description of the nominee)

2. How has their work impacted the advancement, understanding, and appreciation of heritage in their community? In the sector?

Upload the Following Supporting Material:
Ruby Nobbs Distinguished Service:
- 3 + Impact statements
- General timeline of experience
- Relevant photographs & documents (newspaper clippings, etc.)

Outstanding Impact Volunteer :
- 2 + Impact statements
- Documents from initiative/or project
- Relevant photographs & documents (newspaper clippings, etc.)

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Nomination Worksheet : Professional Achievement

Lifetime Achievement: Recognizing heritage professionals who have made a career-long, cumulative impact and contribution to the practice and understanding of heritage in BC.

NEW! **Emerging Heritage Professional:** Recognizing heritage professionals who have worked the sector for under 10 years, and nonetheless made an impact on the advancement and understanding of heritage in BC.

Eligibility: **Professionals** working in the heritage sector within fields such as … Archaeology & Anthropology, Conservation, Craft & Trade, Cultural Tourism, Education, Environmental Assessment, History, Architecture and Landscape, Engineering, Historic Sites, Museums and Archives, Planners, Public Sector, etc.

NOTE FOR NOMINATORS:
- Outside of your overview of the project (question 1), we encourage you to answer questions using brief bullet point sentences.

Questions:
1. Provide an overview of the individual's work and leadership in the heritage sector.
   (paragraph, 200 words or less. This will be used on our website as the description of the nominee)

2. How has their work impacted the advancement, understanding, and appreciation of heritage in the sector? In the public?

3. How have they demonstrated innovation, adaptability, and resilience in the sector?

Upload the Following Supporting Material:
Lifetime Achievement:
- 3 + Impact statements
- General timeline of experience
- Relevant photographs & documents (newspaper clippings, etc.)

Emerging Heritage Professional:
- 2+ Impact statements
- Relevant photographs & documents (newspaper clippings, etc.)

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Nomination Worksheet : Indigenous and Diverse Cultures: reconciliation, redress, and expanded recognition

Recognizing initiatives and programs that contribute to the ongoing commitment in an organization to inclusivity, including reconciliation and/or redress, and expanded recognition, and have taken tangible steps that have made differences in how they operate, develop, and deliver programs, and inspire their communities.

Eligibility: Tangible and intangible heritage ; Internal (changes within an organization), external (public facing events, programs) ; Partnerships

NOTE FOR NOMINATORS:
- Outside of your overview of the project (question 1), we encourage you to answer questions using brief bullet point sentences.
- Answering *Additional Considerations* questions is not mandatory, however providing answers where relevant will strengthen your nomination.

Questions:
1. Provide an overview of the initiative or program advancing inclusivity, reconciliation, redress, and expanded recognition. What were its goals and what was achieved?
(paragraph, 200 words or less. This will be used on our website as the description of the nominee)

2. For Indigenous nominations: List which UNDRIP articles and/or TRC Calls to action are integrated into the program and how were they achieved?

3. For all nominations: Explain the value of this project for the affected community. How did community engagement and integration play a role?

4. List the communities impacted by this project, and how they were engaged.

Additional Considerations:
1. If the program introduced innovations to the field, what were they, and what was their impact? To the community? To the sector?

Upload the Following Supporting Material:
- 3+ impact statements from community members, including one who was not directly involved in the initiative or program
- Relevant plans, reports documents
- Relevant photographs