



## MINUTES OF THE 2025 ANNUAL GENERAL MEETING

DOGWOOD HERITAGE SOCIETY OF B.C. doing business as Heritage BC  
June 18, 2025 at noon. Online Meeting.

Attending: 14 members in attendance. There were six staff. Quorum of 10 was established. On file are the names of the members attending.

### 1. CALL TO ORDER. 12:01

Britney Dack called the meeting to order at noon. Britney welcomed the membership, and provided a land acknowledgement that highlighted HBC as an organization of provincial scope, with members working throughout the province on lands that are unceded territories. Heritage BC asks its members to reflect on the places where they reside and work, and to respect the diversity of cultures and experiences that form the richness of our provincial heritage.

The meeting was originally announced in our e-newsletter in March. Members were also invited to register from an email sent directly to them. The meeting date/time was announced on our website. Meeting materials were uploaded to the website June 5, 2025.

### 1. AGENDA

**Moved by Britney Dack to approve the Agenda as circulated. Seconded by Kristina Hannis. Carried.**

### 2. MINUTES 2025 AGM

**Moved by Christina Reid to approve the minutes of the Annual General Meeting dated May 22, 2024. Seconded by Keri Briggs. Carried.**

### 3. CHAIR'S REPORT

Britney Dack shared her reflections on her time with Heritage BC, marking this as her final Chair's Report. She expressed how deeply honoured she felt to have served on the Board for six years. During her tenure, she worked alongside two highly capable Executive Directors and several dedicated staff members who made significant contributions to programs she was proud to see grow and evolve. Looking ahead, Britney identified two strategic priorities for the organization: expanding the Heritage Legacy Fund with the Vancouver Foundation and securing a fee-for-service contract with the Province of British Columbia. She emphasized that both are essential to Heritage BC's long-term sustainability and core to its business model. She also highlighted upcoming milestones—Heritage BC's 40th anniversary in 2026 and the Heritage Legacy Fund's 25th anniversary in 2028—as opportunities to celebrate and build upon the organization's legacy. Britney expressed pride in the organization's momentum, the growth of its programs, and the increasing impact of its resources. She encouraged Heritage BC to continue innovating, reaching new audiences, and expanding its support for the

heritage sector across the province. With heartfelt enthusiasm, she shared that she will be watching with keen interest as Heritage BC enters its next chapter.

#### 4. MANAGEMENT REPORT

Kirstin Clausen presented the management report, using slides from Heritage BC's published 2024 Annual Report to support her remarks. She highlighted HBC's core programs, including the annual conference, Heritage Week, the Heritage Awards, and various learning opportunities. She also acknowledged the significance of the organization's communications, advocacy efforts, and the Heritage Legacy Fund. Kirstin thanked the 2024 staff team, who have since moved on to new opportunities within the heritage field, and welcomed the new team members introduced earlier in the meeting. A full copy of her AGM comments is on file.

Note: No motion is necessary to receive the Chair and Management Reports.

#### 5. FINANCIAL REPORT

Ben Capps provided a summary of the audited Financial Statement, dated December 31, 2024. The auditors issued an unqualified audit report. The Board on May 23, 2025 received and approved the 2024 financial audited statements. For the benefit of the membership he presented highlights from the Statement of financial Position, Statement of Operations and Schedule of Grant Expenses. Ben gave thanks to Glasshouse Capacity Services (Dan Boyd) for book keeping and Thompkins Wozny (auditors) for their good service.

**Moved by Britney Dack to receive the audited financial statements as approved by the Board of Directors and prepared by Thompkins Wozny, Chartered Professional Accountants and dated December 31, 2024. Seconded by Kristina Hannis. Carried.**

**Moved by Ben Capps that Thompkins Wozny Chartered Professional Accountants be appointed as auditors for 2025 with a fee to be determined and approved by the Board of Directors. Seconded by Nelson Wight. Carried.**

#### 6. NOMINATIONS REPORT

Britney Dack presented the Nomination Committee report. In preparation, a public call for interested individuals was made early in 2025. Those expressing interest were assessed and some were invited for a follow up interview. The Committee made the recommendation to fill all current vacancies to the maximum size allowed as this size keeps in mind the needs of the organization with a mix of diversity and skills/competencies. The Nomination Report was presented to the Board for endorsement and circulated to members and posted on our website.

There are two retiring Directors: Britney Dack (served 3 terms and as Chair) and Nelson Wight (served 3 terms and as Vice Chair). Words of thanks and highlighting of their contribution was made by Judith Mosley. Each retiring Director has been provided with a gift of gratitude for their service.

The Directors who are mid-term and not up for re-election are: Judith Mosley, Kristina Hannis and Riswaan Abbas.

The Directors who are at the end of their terms and have indicated a desire to return to the board are Kate Cox (for a 3<sup>rd</sup> term); Christina Reid (for a 3<sup>rd</sup> term); Dianne Hinkley (for a 3<sup>rd</sup> term); Ben Capps (for a 2<sup>nd</sup> second term); Suki Dhillon (for a 2<sup>nd</sup> term).

**Moved by Kristina Hannis that five returning Directors be re-elected for another term. Seconded by Christina Reid. Carried.**

The Nomination Committee is recommending four new people for the Board. Keri Briggs, Gavin Chamberlain, Orville Lim and Lillian Rose.

**Moved by Judith Mosley to elect Keri Briggs, Gavin Chamberlain, Orville Lim and Lillian Rose to the Board of Heritage BC. Seconded by Suki Dhillon. Carried.**

7. New Business.

The 2025-2028 Strategic Plan was presented with key highlights provided by Britney Dack.

8. Adjournment.

**Moved by Britney Dack that the meeting be adjourned. Seconded by Nelson Wight. Carried.**